



Islamic Republic of Afghanistan
Ministry of Rural Rehabilitation and Development
Citizen Charter Afghanistan Program
برنامه ملي میثاق شهروندی



External Vacancy Announcement

Introduction

The Citizens Charter is a National Priority Program (NPP) of the National Unity Government (NUG) that was officially launched on September 25, 2016.

The Citizens Charter is an inter-ministerial, multi-Sectorial NPP, where Ministries have collaborated to provide basic services to rural communities. The key service delivery ministries involved are: Ministry of Rural Rehabilitation and Development (MRRD), Ministry of Education (MoE), Ministry of Public Health (MoPH) and Ministry of Agriculture, Irrigation and Livestock (MAIL), with oversight by Ministry of Finance (MoF). MRRD has a key role and will be responsible for infrastructural development and strengthening CDCs and Cluster CDCs. The Community Development Councils (CDCs) will be linked to sub-national government to improve communication and coordination from the community to the district, provincial and national levels - increasing Government visibility and accountability. The Citizens' Charter is an important foundation for the Government's reform agenda, contributing to a number of priority areas including: Ensuring Citizens' Development Rights; Building Better Governance; Reforming Development Planning & Management and Developing Partnerships.

The Citizens Charter intends to improve service delivery by ensuring minimum service standards, provide greater responsiveness by the Government to the people and increase the level of public satisfaction with services. The Charter commits to deliver the following core services across the country over a 10 year period:

- Basic health services
- Basic education access
- Safe drinking water and sanitation
- Improved farming technologies and the delivery of extension services
- Rural connectivity with tertiary roads
- Rural renewable energy

Title: MCCG Engineer
Vacancy Announcement No: 277/HRMD/CCAP/MRRD
No. of Post: 1
Duty Station: Kabul HQ
Duration: 1 year (extendable)
Salary: As per NTA Salary Scale
Announcing Date: 17 June, 2019
Closing Date: 26 June, 2019

Program Background:

- The government of Afghanistan plans to implement the Citizen's Charter Afghanistan Project (CCAP) to improve service delivery to communities the country. CCAP will set threshold of core services to be provided to all communities. Community Development Councils will be become the mechanism for the line agencies to plan manage local-level service delivery.

The CCAP Objectives are:

- Break cycle of fragility and violence, by deepening the legitimacy of Afghan state.
- Reduce poverty by providing universal access to core set of basic services.

Engineering Department (Eng. Dept):

The Engineering Department (Eng. Dept) provides technical engineering support to large and small-scale infrastructure projects implemented by CCAP with the support of its regional, provincial and district engineers. Eng. Dept currently comprises four units: Road & Bridge Unit, Water Supply and Sanitation (WAS) Unit, Irrigation Unit and Renewable & Alternative Energy Unit (RAEU).

Road and Bridge Unit:

The Road and Bridge Unit is part of the Engineering Division of CCAP under the supervision of Head of Engineering Division; support and supervise the various tasks of Road and Bridge sector, also support and guide the activities of sector at CCAP engineering technical staff at the field level. The MCCG Engineer will be part of Transport (Road and Bridge) Unit, under direct supervision of Road and Bridge Unit Head.

Core Duties and Responsibilities:

Contribute effectively to the improvement or modification of the existing Technical Manual (TM) especially technical part related to MCCG's subprojects.

Records and prepares technical reports and correspondence related to the work with scope of problem and recommendations.

Providing and upgrading of subproject checklists and guidelines.

Effective coordination with regional, provincial and district engineers relevant to MCCG's subprojects

Providing of road and bridge maintenance guidelines including picture book at community level by local languages

Verification of subproject proposals technical from # 8 through MIS system.

Liaising with others MRRD directorates and departments when required during, project survey, design and implementation.

Coordination large scale road and bridge subprojects with MRRD other relevant Department for subproject design completion and, then submission to field colleagues while required.

Providing of training material regarding of road and bridge survey, design, quality and implementation.

Providing of technical specifications for MCCG's subprojects quality and sustainability

Giving of reports to road and bridge unit head regarding technical activities, conduction of technical missions, technical trainings and etc.

Design of roads and bridges if needed

Meeting with sectors line ministries and agencies on relevant sectors.

Carries out technical review of complex subproject proposals to ensure that project is technically feasible and design is optimum.

Identify, contribute to the development of engineering training material and participate to practical training activity.

Conducing technical support mission to filed

Random check of approved complex subproject proposals at the provincial and regional level

Receive and investigate emergency calls from regional, provincial and district technical colleagues and response technical assistance to them.

Keep communication with the regions and provincial engineers to identify their engineering needs, and will organize deployment of support engineers to these areas.

Provide technical assistance to regional, provincial and district engineers when required during the; project survey, design, implementation and monitoring

Capacity development of regional, Provincial and district road and bridge sector staff through various means.

Establishing and providing guidelines and procedures for conducting of technical survey for road, water supply, irrigation and MHP

Bringing comprehensive positive changes in community level roads and pathways design

Providing maintenance guidelines for road and bridge, irrigation and water supply completed subprojects.

Working for other

Any other responsibility assigned by the Road and Bridge Unit Head or Head of Engineering Division.

Required Knowledge & Skills:

Knowledge of:

Knowledge and ability in survey & in design of roads, pathway, road's structures, irrigation, and water supply.

Knowledge and ability in pavement design of road and pathways

Knowledge and ability in designing of different kinds of Retaining walls

Knowledge and ability in designing of all kinds of culverts, canals and water reservoirs

Knowledge and ability in designing of hydraulics structures

Knowledge in Engineering softwares (Civil 3d, Auto CAD, SAP, Revit and 3D Max)

Knowledge and ability in establishing of new design software in excel program

Knowledge and ability to apply computer applications that includes MS Word, Excel, Power Point and Outlook.

Fluency in Pashto, Dari and good in English speaking, writing and reading

Skills:

Quickly designing of road , bridges, pathways and sometimes irrigation and water supply structures

Good skills in preparation of technical training materials and updating and upgrading of Engineering manual

Good skill in excel functions for design and estimation

Good skill in conducting of engineering trainings to field engineers

Usage of road and bridge technical survey tools and instruments.

Good skill in using of engineering softwares

Good skill in preparation of requested information and projects data analysis

Very good typing speed of (English, Dari and Pashto)

Good and effective monitoring and reporting skill

Good communication and team work and team building skill

Good planning and organizing skill

Qualification and other requirement.

Bachelor degree in Civil (Must be certified by Ministry of Higher Education), with a sound understanding of, road, bridge, environment and hydraulic structures

Minimum 4 years experience after the graduation from University, in planning, design implementation, and supervision of road and bridge subprojects, especially in the context of rural Afghanistan.

Minimum three year experience in road design with modern engineering software's and three years experience of bridges design and implementation or monitoring will be a plus point.

Road and bridge projects designed background with Construction companies or National and international NGOs.

Working experience in rural development program and community and labours-based infrastructure project.

Familiarity with CCAP standard procedures and practices.

Experience and exposure to the World Bank and other international organizations.

Background on engineering training, monitoring & evaluation methodology and techniques to capacity building development would be an advantage.

Demonstrated experience of integrating gender and diversity into development programs

How to Apply:

Please send your up-to-date CV with covering letter telling us why you are applying and how you met the required competencies before closing date, Interested Afghan Nationals should submit their applications in writing (clearly indicating on the subject line the title of the position and Vacancy Announcement Number E.g. **MCCG Engineer -277/HRMD/CCAP/MRRD** to: vacancies@cnpp.org

Important Note: any/all application without the mentioned subject line will not be consider,

The MRRD/CCNPP strongly encourages woman candidates to apply. It applies a pro-active and positive discrimination policy towards woman candidates as follows:

- Women candidates with slightly lower than the stated required educational qualifications will also be considered.
- If offered this position, the woman position holder will be allowed an adult male or female relative as a Mahram for official travel, if/when required.

- The MRRD and its CCNPP will promote a women-friendly environment with clear anti-harassment policies enforced.

The Human Resources Management and Development Division

Tashkilat Street, District 6th, Darul Aman

Citizens Charter National Priority Program

Ministry of Rural and Rehabilitation and Development

Kabul, Afghanistan